

WORKONE NORTHERN INDIANA'S

JOB PACKET



A resourceful packet that contains tools such as leads to employment, information about helpful events, and even advice for those navigating the workforce!

*Employ Northern Indiana and WorkOne Northern Indiana provides professional job seeker services at no cost. Some of the services we offer include online and in-person workshops, resume development, job search assistance, training and job matching using **Indiana Career Connect**.*



WorkShops



Job Leads



Career Guidance

WorkOne Northern Indiana Center Locations

Elkhart County - 430 Waterfall Dr, Elkhart, IN 46514 | **574-295-0105**

Fulton County - 927 Main St, Rochester, IN 46975 | **574-223-8542**

Kosciusko County - 3113 E. Center St, Warsaw, IN 46582 | **574-269-3050**

Marshall County - W. Adams St, Plymouth, IN 46563 | **574-936-8919**

St. Joseph County - 220 W. Colfax Ave, South Bend, IN 46601 | **574-237-9675**

Northern Indiana Workforce Board's

WorkOne
Northern Indiana
americanjobcenter



How to Overcome Ageism in a Job Search

— Start from Scratch

Now's a good time to do a complete "job search makeover." As impartially as you can, assess how you stack up as a job candidate in today's competitive market, where you're likely up against people of all ages whose accomplishments may well be on par with yours.

— Revamp Your Resume

Your credentials may be extensive, but resist the urge to exhaustively list everything you've achieved in your career. "Hiring managers want to see the most current and relevant experience you have for the specific job you are applying to, so it's really only necessary to go back 10-15 years in your work history," advises Toni Frana, one of FlexJobs' Career Experts.

Update your resume, and don't feel obligated to include specific but long-ago dates on your resume that may unnecessarily call attention to your age. When you write your cover letter, exclude items that could give away your age, like saying you have excellent references. These days, it's expected you have excellent references, so there's no need to mention it.

— Consider Flexible Work

If you believe you're experiencing ageism in your job search, consider flexible jobs, like part-time roles. Look for positions with smaller companies or startups, where professional part-time jobs and contract or project-specific positions may be a more viable option than in bigger or more established companies.

Remote jobs, which tend to require less face time and more emphasis on work accomplished, can also work well for older workers. Working with a team of younger coworkers may be easier when the focus is on your work performance and not your appearance in the office. Be sure your tech skills are up to par if you want to go this route.

— Leverage Your Expertise

Consider launching a website or a blog where you can highlight your expertise in an area where your skills shine. This is an option if you truly have a deep level of expertise in your career field, a little technical know-how, and your writing skills are top-notch.

Use contacts in your network to provide posts and comments—and maybe a glowing commendation or two about how good you are at what you do to help overcome ageism in a job search.

— Stay Up to Date

Learning never ends! Use that as a guiding principle to keep you motivated and stay abreast of technological advances and job trends. Employees who started working when things were done on paper and with typewriters need to stay current with trends and technology in order to move to an integrated, often global workforce.

Taking classes and embracing new technology will keep you competitive and employable. Using social media tools like LinkedIn and Twitter shows a level of comfort and youthfulness in your job search.

— Pick the Right Employer

While some employers discriminate based on age, there are many that don't and are also fantastic places for people over 50 to work. For example, the Age-Friendly Institute identifies companies that are supportive and welcome older workers. What's more, many of these companies also hire for flexible roles.

Regardless of age, assessing a company's culture is important when looking for a new role. Do you agree with the company's policies, corporate culture, and industry? Knowing that you believe in a company and your ability to match with its environment can help you focus on the job you want.

— Know the Benefits of Age Diversity

Not everyone considers having a range of ages within an organization a benefit. But younger workers and older workers alike can bring different skills that are valuable.

Older workers may have more traditional business skills, such as better in-person and written communication abilities. Having a mix of ages can help a company reach different clients. And older workers can also act as mentors to pass along their knowledge and expertise in areas where others may be lacking.

— **Watch for Interview Red Flags**

It is illegal to ask certain questions in interviews. That said, not every question in an interview or on an application is illegal but could be asked to determine your age. For example, while it is illegal to ask for your birthdate or your age, it's not illegal to ask questions like: What year did you graduate high school?

How long have you been in the workforce?

Will the age gap between you and your coworkers bother you?

Will this position challenge you or will you be bored?

If you're asked any of these questions, focus on what the intent is behind them. The interviewer may be wondering about your technical know-how, if you have the experience needed for the role, and if you will be able to devote the amount of time needed. Circle back to your expertise and skills to show how you can do the job, no matter your age.

****See WorkOne Offices for Job Search assistance, Resume help, Training, Workshops, and Veteran assistance.**

JOB LISTINGS

B & G Truck Conversions is looking for experienced Automotive Painters and Preppers. You will be working with and painting steel custom bodies. Pay depends on experience. Please apply to Jeff Payne at B & G Truck Conversions 10478 16th Rd. Argos, IN. 46501.

State Job Bank-State Jobs Website: <https://workforindiana.in.gov/>

Veterans: Vet Central – JOBS at <http://vetjobcentral.com>

INDIANA CAREER CONNECT – JOB POSTING – Come in to WorkOne for full job descriptions

For more information on any job listed below,
gotoworkone.com/contactus



Hiring Now!

Job Order Report 07/19/2024
 Elkhart - Fulton - Kosciusko - Marshall - St. Joseph

Order #	Job Title	Employer	City	Create Date	Positions	Referrals	Min Wage/Hr
10770267	Working Foreman	Elkhart County Human Resources	Elkhart	07/18/2024	1	0	\$28.77
10770268	Work Crew Supervisor-Inamate Services	Elkhart County Human Resources	Elkhart	07/18/2024	1	0	\$21.20
10770269	Architects, Except Landscape and Naval	Shive-Hattery Group, Inc.	South Bend	07/18/2024	1	0	\$34.62
10770274	Baker / Deli Clerk	Kroger	Mishawaka	07/18/2024	1	0	0.00
10770286	Occupational Therapist - OCCUP068502	Eagle Care LLC	South Bend	07/18/2024	1	0	\$10.58
10770289	Grocery Clerk	Kroger	Mishawaka	07/18/2024	1	0	0.00
10770290	PRN LPN -Licensed Practical Nurse - PRNLP068503	Eagle Care LLC	Elkhart	07/18/2024	1	0	\$10.58
10770294	Cashier	Kroger	Mishawaka	07/18/2024	1	0	0.00
10770300	Courtesy Clerk / Grocery Bagger	Kroger	Mishawaka	07/18/2024	1	0	0.00
10770305	LPN - Licensed Practical Nurse - LPNLI068504	Eagle Care LLC	Elkhart	07/18/2024	1	0	\$10.58
10770316	Office Assistant	University of Notre Dame	Notre Dame	07/18/2024	1	0	\$15.68
10770334	Culture & Engagement Coordinator (Limited term)	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770338	Associate Director, Research Strategy and External Relations	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770341	Dining Service Associate, South Dining Hall (Full Time)	University of Notre Dame	Notre Dame	07/18/2024	1	0	\$17.50
10770342	Dining Service Associate, North Dining Hall (Full Time)	University of Notre Dame	Notre Dame	07/18/2024	1	0	\$17.50
10770343	Associate Director Program for Inclusive Education	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770345	Lead Ice Technician, Compton Family Ice Arena	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770349	IT Business Systems Lead	Zimmer Biomet	Warsaw	07/18/2024	1	0	\$35.68
10770356	Part-Time Payroll Specialist	Elkhart County Human Resources	Elkhart	07/18/2024	1	0	0.00
10770357	Branch Office Administrator - North Liberty, IN - 95284BR	Edward D. Jones	North Liberty	07/18/2024	1	0	\$15.00
10770361	Financial Aid / Scholarship Specialist	Indiana University South Bend	South Bend	07/18/2024	1	0	\$21.10
10770362	Coordinator, Galvin Scholars, Neuroscience	University of Notre Dame	Notre Dame	07/18/2024	1	0	\$17.50
10770363	Exoneration Justice Clinic Legal Fellow (Limited Term)	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770366	Climbing Wall Program Coordinator	University of Notre Dame	Notre Dame	07/18/2024	1	0	0.00
10770384	Certified Occupational Therapy Assistant COTA - CERTI068544	Eagle Care LLC	Elkhart	07/19/2024	1	0	\$10.58
10770415	Occupational Therapist PRN - OCCUP068557	Eagle Care LLC	Elkhart	07/19/2024	1	0	\$10.58
10770419	Quality Engineering Manager - QUALI001885	AM GENERAL LLC	Mishawaka	07/19/2024	1	0	\$10.58

Indeed.com

Customer Care Agent
 FDC Graphic Films, Inc.
 South Bend, IN 46628 \$17 - \$19

Deburring Technician
 Masterbilt, Inc.
 South Bend, IN 46628

Quality Technician
 Masterbilt, Inc.
 South Bend, IN 46628

Production Manager 2nd Shift
 Patrick Industries
 Mishawaka, IN 46544 \$80,000 - \$90,000

Production Manager - Plymouth - FT
 Goodwill Industries of Michiana Inc.
 Plymouth, IN 46563

QA MANAGER II PLANT
 McCormick & Company
 South Bend, IN 46628

Food Safety Manager
 Raydia Food Group
 South Bend, IN 46628
 South Bend Airport

General Labor/Assembly (Day shift)
Valmont Industries
Bristol, IN 46507

Quality Engineer II - C
AM General LLC
Mishawaka, IN 46545

Quality Engineering Manager
AM General LLC
Mishawaka, IN 46545

Dry Cleaning Production
Ziker Cleaners Inc.
Mishawaka, IN 46544

General Manager - Casual Dining Restaurant with Bar
Patrice & Associates
Warsaw, IN 46582 \$65,000 - \$75,000

Warehouse Maintenance Technician
Champagne Metals
Middlebury, IN 46540 \$25 - \$30

Quality Auditor
Carpenter Co.
Elkhart, IN 46516 \$21.38 - \$22.29

Maintenance Technician
Amerimax for Mobility, LLC
Nappanee, IN 46550 \$20 - \$25 an hour

Cylinder Cure a Operator 1st shift
Parker Hannifin Corporation
Goshen, IN 46526 from \$22.74

Bookkeeper/Administrative Assistant/Receptionist
Next Modular, LLC
Goshen, IN 46526 \$25 - \$30

School/Athletic Secretary - WMS
Wawasee Community School Corp
Syracuse, IN 46567

CNC Machine Operator
AK Industries
Plymouth, IN 46563 \$18 - \$20

Manufacturing and Construction Technician
Ameri-Can Engineering
Argos, IN 46501 \$40,000 - \$60,000

Quality Control Inspector
Topp Industries, Inc.
Rochester, IN 46975 From \$17

Customer Service Representative - South Bend
Alicks Home Medical Equipment Inc.
South Bend, IN 46635 \$16 - \$18

Machine Operator
Ramco Supply
Rochester, IN 46975 \$19 - \$23

Ford Certified Service Technician
Oliver Ford Lincoln in Plymouth, Indiana
Plymouth, IN 46563 Up to \$45

General Manager - Casual Dining Restaurant with Bar
Patrice & Associates
Warsaw, IN 46582 \$65,000 - \$75,000

Controls Technician - 1st Shift
Talento Search Group
Wabash, IN \$75,000 - \$100,000

Maintenance Technician
Amerimax for Mobility, LLC
Nappanee, IN 46550 \$20 - \$25

Raw Material Coordinator
Avalign Technologies Inc.
Warsaw, IN 46582

Account Service Representative in Training
Wildman Business Group LLC
Warsaw, IN 46580 from \$48,000

Concrete Finisher/Laborer
Brackney, Inc.
Indiana \$27 - \$30

Machine Operator
Kent Nutrition Group
Logansport, IN 46947

Office Manager
Plymouth Jellystone Park
Plymouth, IN 46563 \$40,000 - \$42,000

Front Desk Receptionist
Clevenger Insurance
Warsaw, IN 46580

Experienced HIM Coder/Chart Analyst
(Hybrid remote/office) Sign on Bonus!!!
Woodlawn Hospital
Rochester, IN 46975

SUPERSTAR LEAD DENTAL ASSISTANT

Dental Office

Warsaw, IN 46582 \$20 - \$22

Office Manager

Miller's Health Systems

Warsaw, IN 46580

Business Office Manager

Pilgrim Manor

Plymouth, IN 46563

Office Associate

Louis Dreyfus Company

Claypool, IN 46510

Human Resources Generalist

Intertech Products, Inc.

North Manchester, IN 46962 \$55,000 - \$65,000

Business Office Administrative Assistant

Warsaw Meadows Care Center

Warsaw, IN 46580

WEEKLY JOB FAIR



JOB FAIR CHECK LIST

- ✓ Multiple Resume Copies
- ✓ Dressed Professionally
- ✓ "Elevator Pitch"
- ✓ A Positive Mindset!

This is a great opportunity to receive additional job information from company representatives!

**South Bend
WorkOne Center
220 W Colfax Ave,
South Bend, IN 46601**

WWW.GoToWorkOne.com

Every Wednesday!

**Meet us on the
3rd Floor!**



Northern Indiana Workforce Board's
WorkOne
Northern Indiana



**Employ
Northern
Indiana**

Connections that work

This WIOA Title I-financially assisted program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY users call 711



JOB FAIR

HOSTED BY
WORKONE NORTHERN INDIANA

JULY 17, 2024

10am - 1pm

430 Waterfall Dr. Elkhart, IN 46514

**We can
help you
prepare!**

Participating Employers:

- ✓ Pro Resources
- ✓ RC Industries



For more information, please contact:

Daryanne Carr- Job Placement Specialist

(574) 295-0105 x3011 | Daryanne.Carr@GoToWorkOne.com

Northern Indiana Workforce Board's





ON THE GO

FOOD, DRINKS, MUSIC,
ACTIVITIES, AND
SUPPORT SERVICES

WEDNESDAY

JULY 31ST • 12-3PM EST

Beacon Heights Apartments
3401 ARDMORE TRAIL, SOUTH BEND, IN 46628

Need job skills or education?

Having your first baby?

Criminal record and need a job?

Don't miss the Goodwill on the Go &
Start Living Your Most Abundant Life!



Questions? Call 574-323-1410 or email: Cjlee@Goodwill-NI.org



CAREER FAIR

Hosted by
The Housing Authority of the city of
South Bend

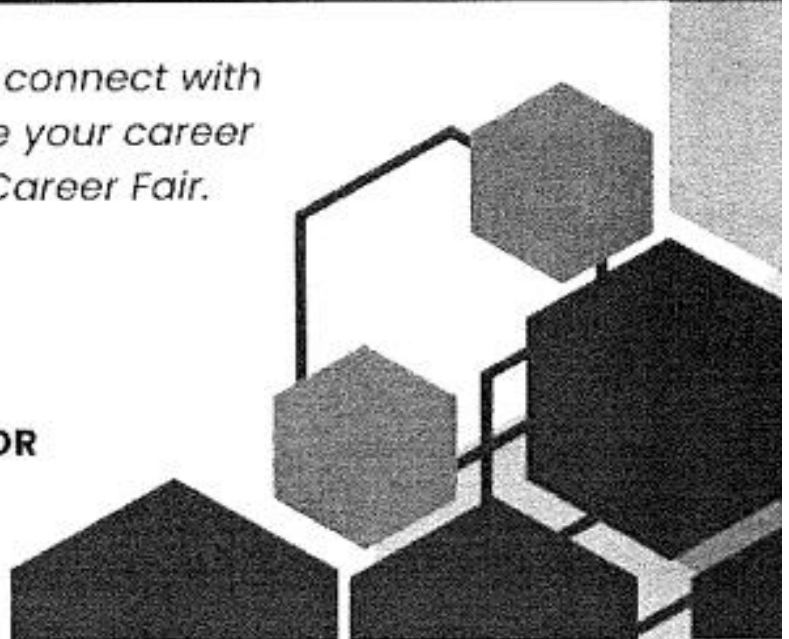


Don't miss your chance to connect with top employers and explore your career options at our upcoming Career Fair.

August 1st, 2024

10 AM- 2 PM

**501 ALONZO WATSON DR
SOUTH BEND, IN 46601**



Join us for a **Fulton County**

JOB FAIR

An event dedicated to networking with professionals, and creating connections between Employers and Jobs Seekers.



Rochester WorkOne Center
927 Main St
Rochester, IN 46975

**JULY
23**

1PM - 4PM

WorkOne is here to help!

- Create, update, & adjust your resume
- Learn how to properly introduce yourself with an "Elevator Pitch"
- In-House Computers & Printers

**Elkhart | Plymouth | Rochester
South Bend | Warsaw**

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TTY users call 711

For more information, contact:

Tim Starr

Business Services Representative

Tim.Starr@GoToWorkOne.com
574-404-4740

www.GoToWorkOne.com

Northern Indiana Workforce Board's

WorkOne
www.GoToWorkOne.com Northern Indiana



**Employ
Northern
Indiana**

Connections that work!

WorkOne Workshop Descriptions-What you will learn

Core Job Search Workshops: *Foundation of an effective job search*

Career Interest: Learn the road to discovery a new career through researching and assessments.
ICC-Resume: Learn how to navigate, create, edit, and download resumes in Indiana Career Connect.
I've Got Skills: How to identify and communicate your marketable and transferable skills.
Resume Development: How to develop an effective focused resume and the dos and don'ts on a resume.
Revamp Your Resume: How to revamp your resume and look at it from an employer's point of view.
Cover Letters: How to write an effective cover letter.
Interview Ready How to prepare, impress, and land a job when in an interview.
Resume/Interviewing: A shorten Resume Development & shorten Interviewing workshop.
This is a great combined workshops to have before going to a Job Fair.

Other Job Search Workshops: *Targets many barriers job seekers face.*

Budgeting for Today: Create a budget for today. Tips and tricks to save on cost of items.
Brand Your Resume: How to add a brand for specific occupations to your resume.
Job Applications: How employers use applications and what that means to you.
Conquering the Age Barrier: How to present an ageless image to employers.
ICC & Zoom Basics: Navigating and updating Indiana Career Connect. Quick overview on how to zoom.
Internet Job Search: How to utilize the internet and its resources to enhance your job search.
Job Search Strategies: Three Tips on a successful job search from start to finish.
Job Searching Online: Learn about job searching websites, how to apply and upload a resume.
Work Readiness: What employers seek in valued employees.
Self-Employment: Is It For You: Remote/Self-Employment; a look at what it takes to own your own business or be contracted. Learn what a 1099 is and how to explore occupations.
Using Your Smart Phone To Job Search: Learn how to look for jobs on device and apply.

NETWORKING ZOOM GROUPS:

Job Link: Networking group offered on Monday & Wednesday by Teams. Customers receive a job packet.
HOPE: Higher Professionals Networking group offered on Mondays by Teams. Customer receives a job packet.

Technology Workshops – *It is recommended that Computer Basics is taken before any other Microsoft Workshop*


Computer Basics: Learn how to use a computer on the most basic levels.
Internet Basics: Learn how to use the internet browser and search engines.
Email Basics: Set up a free email, how to use email and navigation
Google Docs Overview: Learn how to navigate in google docs
Keyboarding: Go onto an internet practice website to practice learning the keyboard
Learn to Zoom: Teach customers how to download app, navigate Zoom and attend Zoom meeting.
Navigating Smart Phone/Tablets: Bring in your phones/tablets and learn to navigate your devices.
Creating Social Media Profiles: Set up professional profiles on Facebook, Instagram, LinkedIn, and Twitter.
Online Learning Websites: Review online learning websites on Indiana Career Connect for learning Microsoft, QuickBooks, languages, and so much more.

South Bend & Elkhart July 2024

FREE WORKSHOPS!
Must be register for ALL workshops on Indiana
Career Connect or contact WorkOne Offices
indianacareerconnect.com



Elkhart 574-295-0105 South Bend 574-237-9675 Plymouth 574-936-8919 Rochester 574-223-8542 Warsaw 574-269-3050

MONDAY	TUESDAY	Virtual WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p>	<p style="text-align: center;">South Bend Office Job Searching Online 10:30 AM - 11:30 AM</p>	<p style="text-align: center;">Teams-Resume Development 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Job Applications 1:00 PM – 1:40 PM</p>	<p>4th of July Holiday Closed</p> 	<p style="text-align: center;">Elkhart Office ICC-Create A Resume 10:30 AM – 12:00 PM</p> <p style="text-align: center;">Elkhart Office Interview Ready 2:00 PM – 3:30 PM</p>
8	9	10	11	12
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p>	<p style="text-align: center;">South Bend Office ICC-Create A Resume 9:00 AM – 11:00 AM</p> <p style="text-align: center;">South Bend Office Resume Development 1:30 PM – 2:30 PM</p>	<p style="text-align: center;">Teams- Interview Ready 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Job Search 1:00 PM – 1:40 PM</p>	<p style="text-align: center;">Elkhart Office ICC-Create A Resume 1:30 PM - 3:30 PM</p> <p style="text-align: center;">Elkhart Office Keyboarding 3:30 PM - 4:00 PM</p>	<p style="text-align: center;">Elkhart Office Resume Development 10:30 AM – 12:00 PM</p> <p style="text-align: center;">Elkhart Office Job Searching Online 2:00 PM - 3:30 PM</p>
15	16	17	18	19
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p>	<p style="text-align: center;">South Bend Office Interview Ready 9:00 AM – 10:30 AM</p> <p style="text-align: center;">South Bend Office Conquering Age Barriers 1:00 PM - 2:30 PM</p>	<p style="text-align: center;">Teams-ICC Resume Overview 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Conquering Age Barriers 1:00 PM – 1:40 PM</p>	<p style="text-align: center;">Elkhart Office Resume Development 1:30 PM - 2:30 PM</p> <p style="text-align: center;">Elkhart Office Interview Ready 2:30 PM - 3:45 PM</p>	<p style="text-align: center;">Elkhart Office Interview Ready 10:30 AM – 12:00 PM</p> <p style="text-align: center;">Elkhart Office ICC-Create A Resume 2:00 PM – 4:00 PM</p>
22	23	24	25	26
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29	30	31		
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p>	<p style="text-align: center;">South Bend Office Job Searching Online 10:30 AM - 11:30 AM</p>	<p style="text-align: center;">Teams-Self-Employment/Remote 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Online Learning Websites 1:00 PM – 1:40 PM</p>		

Plymouth, Rochester, & Warsaw July 2024

FREE WORKSHOPS!
 Must be register for **ALL** workshops on Indiana Career Connect or contact WorkOne Offices
Indianacareerconnect.com

Welcome to the WorkOne Northern Indiana Workshop Registration



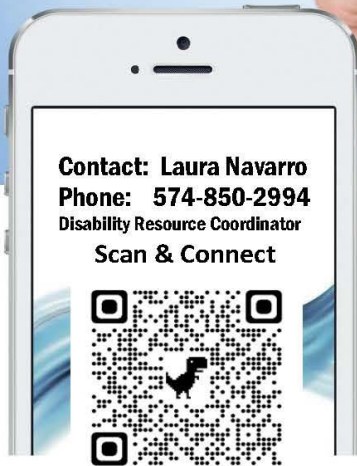
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8	9	10	11	12
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p> <p style="text-align: center;">Rochester Office Resume Development 1:30 PM - 3:00 PM</p>		<p style="text-align: center;">Teams- Interview Ready 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Job Search 1:00 PM – 1:40 PM</p>	<p style="text-align: center;">Plymouth Office Computer Basics 8:30 AM – 10:30 AM</p> <p style="text-align: center;">Plymouth Office Resume Development 10:30 AM – 11:30 AM</p>	<p style="text-align: center;">Warsaw Office Resume Development 10:45 AM -12:00 PM</p> <p style="text-align: center;">Warsaw Office Interview Ready 1:30 PM – 3:00 PM</p>
15	16	17	18	19
<p style="text-align: center;">Teams HOPE for Professionals 10:30 AM – 11:15 AM</p> <p style="text-align: center;">Rochester Office Interview Ready 12:30 PM - 1:30 PM</p>		<p style="text-align: center;">Teams-ICC Resume Overview 9:00 AM – 9:40 AM</p> <p style="text-align: center;">Teams-Job Link 10:00 AM – 10:40 AM</p> <p style="text-align: center;">Teams-Conquering Age Barriers 1:00 PM – 1:40 PM</p>	<p style="text-align: center;">Plymouth Office Interview Ready 8:30 AM – 10:00 AM</p> <p style="text-align: center;">Plymouth Office Job Searching Online 10:00 AM – 11:00 AM</p>	<p style="text-align: center;">Warsaw Office Job Searching Online 10:45 AM 11:45 AM</p> <p style="text-align: center;">Warsaw Office ICC-Create A Resume 1:00 PM – 3:00 PM</p>
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This WIOA Title I-financially assisted program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



TICKET
to **Work**



Contact: Laura Navarro
Phone: 574-850-2994
Disability Resource Coordinator
Scan & Connect

Ticket to Work Program Free for SSI and SSDI Beneficiaries.

Serving Elkhart, Fulton, Kosciusko, Marshall and St. Joseph Counties

If you receive SSI or SSDI

If you are between the ages of 18 - 64

If you are looking for work □

SERVICES WE PROVIDE

- Career Exploration and Counseling
- Career Advancement Guidance
- Individualized Job Search Assistance
- Resume and Cover Letter Preparation
- Accommodation Information
- Disability Disclosure Guidance
- Wage Reporting Assistance
- Benefits Planning and Work Incentives

This WIOA Title I-financially assisted program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY users call 711



PAID EMPLOYMENT TRAINING AVAILABLE

SCSEP



GAIN
Job
Skills

EARN
higher
wages

WORK
for your
community

SCSEP Program Requirements

- Participants must be at least 55
- Unemployed
- Family income of no more than 125% of the federal poverty level

Enrollment priority is given to veterans and qualified spouses of veterans, then to individuals who are over 65, have a disability, have low literacy skills or limited English proficiency, reside in a rural area, are homeless or at risk of homelessness, have low employment prospects, or have failed to find employment after using services through the American Job Center system or are formerly incarcerated or on supervision from release from prison or jail within five years of the date of initial eligibility determination.

Contact Us

SCSEP PROGRAM
DIRECTOR:
Latisha Marsh
Phone: 574-239-2650

SCSEP PROGRAM
ASSISTANT:
Jean Anderson
Phone: 574-237-9675
ext. 1129

The Center for Workforce Inclusion's Senior Community Service Employment Program (SCSEP) is funded by a grant from the U.S. Department of Labor Employment and Training Administration. SCSEP is an equal opportunity program. Auxiliary aides and services are available upon request to individuals with disabilities.

HAVE YOU DONE FARMWORK?

The National Farmworker Jobs Program is funded 100% by the U.S. Department of Labor, PY2021 funding \$1,229,140.

EXAMPLES OF FARMWORK:

- Dairy farming
- Seed sorting
- Tree farming
- Aquaculture
- Baling hay
- Detasseling corn
- Planting crops
- Combining
- Picking fruit
- Walking beans
- Poultry farming
- Rock picking
- Raising livestock


YOU COULD QUALIFY FOR:

- Career Counseling
- Tuition Assistance
- Job and classroom training
- Assistance with tools/uniforms/supplies
- License and credential completion assistance
- Supportive services and emergency assistance
- \$6 payment per classroom hour
- Readiness Assistance
- Job Placement

TO LEARN MORE, CONTACT:
Jesusa Rivera, Case Manager
JesusaR@proteusinc.net
(574) 413-8020

SCAN WITH
PHONE





TAA Work-Based Learning

APPRENTICESHIPS

Looking for an opportunity to fast track your career goals, get free training, and earn competitive wages at the same time?

Work-based learning can put you on that career pathway today!

BENEFITS OF WORK-BASED LEARNING

PAID JOB

Apprenticeships get paid to learn throughout the apprenticeship with a guaranteed wage increase as you develop new skills.

WORK-BASED LEARNING

Gain structured on-the-job learning to prepare for a successful career.

CLASSROOM LEARNING

Gain college credit for your experience while allowing you to avoid student debt.

MENTORSHIP

Gain workplace-relevant skills in the field of your choice through on-the-job learning and under the supervision of an experienced mentor.

CREDENTIALS

Earn a portable, nationally-recognized credential within your industry.



APPRENTICESHIP OPTIONS

- CERTIFIED LOGISTICAL TECHNICIAN
- CHILD CARE DEVELOPER
- CLINICAL MEDICAL ASSISTANT
- CERTIFIED NURSES ASSISTANT (CNA)
- CNC
- ELECTRICAL ENGINEERING TECHNICIAN
- ELECTROMECHANICAL TECHNICIAN
- INDUSTRIAL MANUFACTURING TECHNICIAN
- INDUSTRIAL MAINTENANCE MECHANIC
- INDUSTRIAL SEWING MACHINE OPERATOR
- IT GENERALIST
- MASTER SERVICE TECHNICIAN
- OCCUPATIONAL SAFETY AND HEALTH SPECIALIST
- RECREATIONAL REPAIR TECHNICIAN
- ROBOTICS TECHNICIAN
- SOFTWARE DEVELOPER
- TELLER
- TOOL AND DIE MAKER
- WELDER COMBINATION BASED
- WORKFORCE DEVELOPMENT SPECIALIST

93
PERCENT

of apprentices who complete an apprenticeship program retain employment, with an average annual salary of \$70,000!



GET STARTED NOW!

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