


~ JANUARY 2018 ~

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>1 Rochester</b></p> <p><b>New Year's Day Holiday</b></p> 	<p><b>2 Rochester</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Computer Basics</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p> <p><b>Internet Basics</b> 2:00 PM – 4:00 PM</p>	<p><b>3 Plymouth</b></p> <p><b>Computer Basics</b> 8:30 AM – 11:00 AM</p> <p><b>Internet Basics</b> 1:00 PM – 3:00 PM</p>	<p><b>4 Plymouth</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Resume Development</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p>	<p><b>5</b></p> <p><small>Workshop Computer Basics 8:30 AM - 10:00 AM Word Basics 10:30 AM - 1:00 PM</small></p>
<p><b>8 Rochester</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 am</small></p> <p><b>Interviewing</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p> <p><b>Resume Development</b> 2:00 PM – 3:00 PM</p>	<p><b>9 Rochester</b></p> <p><b>Word Basics</b> 8:30 AM – 1:00 PM</p> <p><b>Resume Critique</b> 2:00 PM – 3:00 PM</p>	<p><b>10 Plymouth</b></p> <p><b>Word Basics</b> 8:30 AM – 1:00 PM</p> <p><b>Job Applications</b> 1:30 PM – 2:30 PM</p>	<p><b>11 Plymouth</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>ICC-Resume Lab</b> 9:45 AM – 11:00 AM <small>RESEA 1:30 - invite only</small></p> <p><b>Resume Critique</b> 2:00 PM – 3:00 PM</p>	<p><b>12</b></p> <p><small>Workshop Excel Basics 8:30 AM - 1:30 PM Resume Critique 2:00 PM - 3:00 PM</small></p>
<p><b>15 Rochester</b></p> <p><b>Holiday</b></p> 	<p><b>16 Rochester</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>ICC-Resume Lab</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p> <p><b>Identifying Your Skill</b> 2:00 PM – 3:30 PM</p>	<p><b>17 Plymouth</b></p> <p><b>Excel Basics</b> 8:30 AM – 1:30 PM</p> <p><b>Keyboarding</b> 2:00 PM – 2:30 PM</p>	<p><b>18 Plymouth</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Interviewing</b> 9:45 AM – 11:00 AM <small>RESEA 1:30 - invite only</small></p> <p><b>Conquering Age Barriers</b> 2:00 PM – 3:30 PM</p>	<p><b>19</b></p> <p><small>Workshop PowerPoint Basics 8:30 AM - 1:00 PM Interviewing 1:00 PM - 2:30 PM</small></p>
<p><b>22 Rochester</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Conquering Age Barriers</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p>	<p><b>23 Rochester</b></p> <p><b>Excel Basics</b> 8:30 AM – 1:30 PM</p> <p><b>Keyboarding</b> 1:30 PM – 2:00 PM</p>	<p><b>24 Plymouth</b></p> <p><b>PowerPoint Basics</b> 8:30 AM – 1:00 PM</p> <p><b>Resume Critique</b> 1:30 PM – 2:30 PM</p>	<p><b>56 Plymouth</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Identifying Your Skills</b> 9:45 AM – 11:00 AM <small>RESEA 1:30 - invite only</small></p>	<p><b>26</b></p>
<p><b>29 Rochester</b></p> <p><b>Job Link 9:00 AM</b> <small>RESEA- Invite Only ALSO - 9 AM</small></p> <p><b>Job Applications</b> 9:45 AM – 11:30 AM <small>RESEA 1:30 - invite only</small></p>	<p><b>30 Rochester</b></p> <p><b>PowerPoint Basics</b> 8:30 AM – 1:00 PM</p> <p><b>Networking</b> 1:15 PM – 2:00 PM</p>	<p><b>31 Plymouth</b></p> <p><b>Publisher Basics</b> 8:30 AM – 11:00 AM</p> <p><b>Cover Letters</b> 1:00 PM – 2:30 PM</p>		

Name: \_\_\_\_\_ Last 4 SS #: \_\_\_\_\_ Phone: \_\_\_\_\_

Circle Workshops – Turn sheet in to a staff member

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